



# St. Paul's Evangelical Lutheran Church and School

(Wisconsin Synod)

835 E. Fairmont Blvd.

Rapid City, South Dakota 57701



Dear Parent:

We welcome your interest in St. Paul's Lutheran School. Enclosed are materials that will acquaint you with our program of Lutheran Elementary Education. We invite you to examine them and set up an appointment to meet with our principal and discuss the procedure for enrolling your child(ren). This procedure is as follows:

- I. Information
  - A. Contact the school office for information
  - B. Meet with the principal to answer your questions about the philosophy, program, and curriculum of St. Paul's Lutheran School
- II. Application
  - A. Complete the application for admission
  - B. Provide a copy of report cards for the previous two years
  - C. Provide a copy of the most recent achievement test scores
  - D. Provide a copy of birth certificate and immunization records
  - E. Return a completed recommendation form (grades 3-8)
  - F. Complete an entrance exam
- III. Interview and Acceptance Process
  - A. The completed application forms will be reviewed by the administration
  - B. You and your child(ren) will meet with the principal, and possibly a pastor and the teacher(s)
  - C. Your application, with the recommendation from the administration, will be considered by the Board of Education
  - D. You will be notified of the Board of Education's decision
- IV. Admission
  - A. Upon acceptance registration forms will be mailed to you
  - B. Return the completed and signed information to the school office
  - C. Further instructions will be mailed prior to enrollment
  - D. Enrollment will begin after this procedure is satisfactorily completed

We look forward to hearing from you and will be happy to answer any questions regarding our program of Lutheran Elementary Education.

In Christ,

Jared Rathje  
School Principal